

The Respiratory Care Student Organization Constitution

Article I The name of this club shall be Respiratory Care Student Organization

Article II The purpose of this organization shall be to promote the Respiratory profession while providing our community with a better understanding of Respiratory care.

Article III Full membership in this organization shall only be available to students of Brookdale Community College regardless of race, color, gender, sexual orientation, or political, ethnic, or religious affiliation. This organization shall not limit any member in the enjoyment of any right or privilege, advantage or opportunity. NonRespiratory Therapy students shall be allowed to join and share ideas, but are not allowed to have voting rights.

Article IV Executive Committee

Section 1. The officers who shall comprise the Respiratory Therapy Student Organization shall be President, Co-President, Vice President, Secretary, and Treasurer. Students who serve in these leadership positions must be currently enrolled for a minimum of six college credits (active- not audit status) and must have an acceptable ratio of credits attempted to credits earned (as defined by the college catalog).

Section 2. All officers shall be elected at a regular Respiratory Care Student Organization meeting between April 1 and April 30 of each year, to be announced in writing to all members no less than two weeks in advance. Any members in good standing shall make nominations at the meeting prior to the election. Nomination may be re-opened by majority vote. Officers shall be elected by a majority of those present and voting.

Section 3. The President shall preside over all meetings of the organization, shall plan and manage the activities of the organization, act as the spokesperson for the organization, and shall maintain sufficient contact with the American Association for Respiratory Care. The Co-President shall supervise, coordinate, and manage all events, shall report to the executive committee on the status of such, and shall carry out any other duties assigned by the President. The Vice President shall act in place in absence of the President, preside over the Recruitment Committee, and report to the President on the status of recruitment. The Secretary shall take and prepare minutes of all regular meetings as well as meetings of the Executive Committee, and shall write letters for the organization. The treasurer shall be in charge of the financial records of the organization, keep the officers roster up to date, prepare the budget, and shall coordinate fundraising activities with the President. Only members of the club (who meet the eligibility requirements as set forth in Article IV, section 1), are permitted to be an officer of an organization.

Section 4. In case of a vacancy in the office of the President or Co-President the Vice President assumes their duties. In case of a vacancy in the office of Secretary or Treasury, these two offices shall be combined. Respiratory Care Student Organization shall have at least two officers at any given time.

Article V The Respiratory Care Student Organization shall meet at least once a month, no less than three times a semester. The members shall attend at least three special events per semester.

Article VI Quorum shall be reached when 25% of the organizations active members are present.

Article VII The parliamentary rules contained in the most recent edition of *Robert's Rules of Order*, shall govern the Respiratory Care Student Organization in all cases to which they are applicable and in which they are not inconsistent with the Constitution or Bylaws of the American Association for Respiratory Care and the National Board for Respiratory Care, Inc.

Article VIII All monies of the organization shall be kept in a special account assigned by the Association Students of Brookdale Community College and the Office of Student Life and Activities. Use of allocated funds and earned income are governed by the ASBCC Finance Committee Guidelines. Authorized signatures for check disbursements will be kept on file with the ASBCC Treasurer and updated as needed.

Article IX the advisor shall be a regular employee of the College. The duties of the faculty/staff advisor will be defined in The Role of the Brookdale Club and Organization Advisor. The faculty advisor may participate in all activities of the organization. The Office of Student Life Activities will appoint an advisor each April. Appointments begin July 1, and conclude June 30, of the following year.

Article X This organization shall abide by all applicable rules and regulations of the college under the privileges as granted by the Associated Students Brookdale Community College. The rules and regulations are found in such documents as the Brookdale Community College Catalog, the Student Handbook, as well as the general regulations of the College as provided by the Board of Trustees, by the State of New Jersey, and the Federal Government.

Article XI Amendments: This constitution may be amended by a two-thirds vote of the membership, provided the amendment was submitted in writing at a previous regular meeting, and notice of the proposed amendment was given to all members at least one week before the meeting on the constitutional amendment.